

Felsham

To Members of the Council: YOU ARE HEREBY SUMMONED to attend the ANNUAL GENERAL MEETING of FELSHAM PARISH COUNCIL, which will be held in Felsham & Gedding Village Hall on **Tuesday 14th May 2024** immediately following the Annual Parish Meeting or 19.30hrs for the purpose of transacting the following business:

Members of the Public: Members of the public are welcome to attend and may address the council during the public forum.

AGENDA

- 2024/001 Nominations, Election & Acceptance of Office of Chairman**
- 2024/002 Nominations and election of Vice Chairman**
- 2024/003 To receive apologies for absence**
- 2024/004 To receive members' declarations of interest in accordance with the council's Code of Conduct for the items on the agenda and to receive any requests for dispensations relating to Discloseable Pecuniary Interests**
- 2024/005 To sign the Minutes of the Parish Council meeting of 9th April 2024 as a true record**
- 2024/006 To receive reports from SCC & MSDC Cllrs**
a. **SCC Cllr Penny Otton**
b. **MSDC Cllr Nicky Willshire**
- 2024/007 Public Forum**
- 2024/008 To receive Clerk & RFO Report**
- 2024/009 Financial Matters, Audit & Governance**
a. To review & approve the Annual Accounts 2023-24
b. To review & approve the Certificate of Exemption 2023/24 (for External Audit)
c. To review & approve the Annual Governance Statement 2023/24 (AGAR Section1)
d. To review & approve Accounting Statements 2023/24(AGAR Section2)
e. To confirm dates for the period for the Exercise of Public Rights
f. To authorise payments as appropriate including:
g. To consider & approve Insurance provision
- 2024/010 To appoint officers & representatives to outside bodies**
a. Conservation Officer
b. Footpath Officer
c. Tree Officer
d. Local Housing Needs Officer
e. Village Hall Committee
f. Playing field Committee
g. Felsham Charity Trustees
- 2023/011 Planning & Conservation Area**
a. To consider Application DC/24/02114 - 17 Meadow Close, Felsham IP30 0QS
b. To note DC/24/01080 Discharge Conditions - The Cottage, Upper Green, Felsham IP30 0PL
c. To receive a report from the Conservation Officer & consider matters reported
d. Local Housing Needs Survey – update
d. To consider any other urgent Planning matters
- 2024/012 Village Maintenance – Trees & Greens**
a. To receive a report from the Tree Officer
b. To consider any matters reported
c. Village Sign update
- 2024/013 Highways & Footpaths:**
a. To receive a report from the Footpath Officer
b. To consider any matters reported, including enquiry about Quiet Lanes
c. Flooding & drainage – update
d. Solar Lighting project – update
e. Community Speed Watch – update
- 2023/014 Correspondence - To consider any correspondence tabled**
- 2023/015 Matters to be brought to the attention of the council/future agenda items**
- 2023/016 To confirm the Meeting Schedule for 2024/2025**