

Felsham Parish Council
Clerk & RFO's Report June 2023

Clerk & RFO report for 13th June 2023 PC meeting (Position at 13th June 2023)

1. Financial statement

Treasurer's Account balance as per bank statement: 31st May 2023	£11,631.96
Business Savings Account balance per bank statement: 9th June 2023	£12,225.68
Balance	£23,857.64
Unpresented approved payments	(£33.35)
Subtotal	£23,824.29
Unpresented receipts	
Orders requested for approvals	(£25.00)
Net Balance (assuming approval of orders requested)	£23,799.29

2. Orders requested for approval

Payments to be made	Date	Sum
Felsham & Gedding Village News	asap	£25.00
	asap	
Total		£25.00

3. Unpresented approved items

Item	Cheque	
Office Needs		33.35
Total		£33.35

4. Receipts & payments since last report

Precept		3397.50
Interest		22.44
		3419.94
SALC – subs	241.01	
Defib batteries	47.94	
Bin Emptying	374.53	
Clerk's Salary – net	347.20	
HMRC	86.80	
Zurich Insurance	488.84	
	1586.32	

5. Bank reconciliation

Cash book opening balance 1st April 2023	£21,990.67	
Receipts (1 x Precept payments; interest)		£3419.94
Treasurer's A/C payments	£1586.32	

Cash book balance: £23,824.29

6. Banking arrangements: - Clerk has queries: who is/was mandated; signatories/internet banking; what kind of mandating required and for whom

7. Action Status Report

Action		(Minute ref)	Status	Notes
Insurance	Clerk		done	

Contact TGS – Happy with mowing	Clerk		done	
MSDC Public Realm re grass spec	Clerk		in progress	await response
Update Cllrs' Register of Interests	Cllrs		sent BMSDC	await update
Bank Mandate Change	Clerk & Cllrs		started	
Overhanging vegetation – letter to property owner	Clerk		started	
APM note – F & G eVillage News on website	Clerk		done	slot updated – ?bi-monthly? now
VAT Claim	Clerk		started	3-yr retrospective

8. Correspondence

Cllr Otton: Monthly Report; SCF Grants News; Suffolk Community Awards 2023; Rural Transport Feedback;

Cllr Willshire: Monthly report; Appeal Decision Outline Planning Permission DC/21/05063

BMSDC: Town & Parish Update; Planning Consultations: DC/23/02347' DC/23/02346, DC/23/02426; Planning Page Outage

CAS:

SALC: Area Forums June; News Bulletins x 2; Funding IP14; Training Bulletin

Anglian Water:

NHS Foundation: Reverse Jobs Fair

Private Individual: GDPR SAR

9. Police Report

Constables County [May 2023](#) (latest available)

<https://www.police.uk/pu/your-area/suffolk-constabulary/stowmarket/?tab=crimemap>

10. Other Matters to report

1. Office Needs status still not verified