

Felsham Parish Council

Draft Minutes of the MEETING of FELSHAM PARISH COUNCIL held on 21st February 2023 in the Village Hall

- Present:** Cllr Simon Garrod (Chair), Cllr Mark Tavenor, Cllr Ken Sparkes (from 20.00hrs), Cllr David Simpson, Cllr Paul Jell
- In attendance:** SCC & MSDC Cllr Penny Otton
Isabelle Reece (Clerk & RFO)
- Apologies:** None
- 2022/119 Welcome & To receive apologies** – Cllr Garrod welcomed everyone to the meeting
- 2022/120 Declarations of Interest and requests for dispensation** – No interests were declared & there were no requests for dispensation.
- 2022/121 Minutes of Parish Council Meeting** – The minutes from the Meeting of the Parish Council on 17th January 2023 were considered, approved & signed as a true record
- 2022/122 County & District Cllr Penny Otton** – Cllr Otton's report to the Parish Council had been received & was noted and forms part of these minutes below. Cllr Otton highlighted the considerable disruption to be caused by A14 works
- 2022/123 Public Forum** – No members of the public were in attendance
- 2022/124 Clerk's Reports** – See separately
- 2022/125 Finance & Governance**
a. Orders totalling £425.20 were approved: Clerk's Salary January & February
b. To review & consider adoption of New Suffolk Model Code of Conduct – this item was deferred until the March Meeting
c. Elections – preliminary information had been circulated – Clerk will carry out statutory duties for the election process; and submit an article for inclusion in the next edition of the Felsham & Gedding. In addition she is willing to submit nomination papers on behalf of prospective candidates. These must be brought to her at the March Meeting: otherwise candidate will have to make their own arrangements
- 2022/126 Planning.**
a. To consider the following Planning Applications:
DC/23/00676 & DC/23/00677 APPLICATION LISTED BUILDING CONSENT- Castle Farm, Brettenham Road, Felsham – **NO COMMENTS**
DC/22/06352 – Anglian Water Services Bury - Colchester Pipeline – **NO COMMENTS**
DC/23/00640 – Land Behind Six Bells 2 detached dwellings – **EXTENSION TO SUBMISSION DEADLINE TO BE REQUESTED**
b. The following decision was noted – **DC/23/00203**
c. **DC/23/00192** - Six Bells, Felsham update **WALL HAS BEEN REPAIRED**; information on Parish Biodiversity Action Plans & Ecological Assessments had been circulated; Removal of List Entry - 'Barn, 40 metres south of Brooke Hall' in Felsham was noted
- 2022/127 Village Maintenance:**
a. To receive a report from the Tree Officer – nothing to report
b. To consider any matters reported – nothing reported
c. Update modifications to the mowing regime – Clerk to pursue with contractor
- 2022/128 Conservation Area:**
a. To receive a report from the Conservation Officer – as reported above: Listed wall at the six bells had been repaired
b. To consider any matters reported – nothing reported
- 2022/129 Footpaths:**
a. To receive a report from the Footpath Officer – owing to the recent relatively dry weather paths are in good order
b. To consider any matters reported – Clerk to pursue SCC Highways Dept re vegetation at Meadow Close & availability of footpath posts.

2022/130 Correspondence - To note correspondence tabled & to consider action- correspondence as per Clerk's Report noted: no further action

2022/131 Local Housing Needs Survey – None available

2022/132 Village Sign – Update – none available – Cllr Simpson to pursue

2022/133 Matters to be brought to the attention of the council – PARKING ISSUES AT ORCHARD CLOSE; Cllr Sparkes notified the Council that The Felsham Charity had requested the usual letter requesting funds towards grass cutting – Clerk to send letter

2022/134 To confirm date of next Meeting – Tuesday 21st March 2023 7.30pm

The Meeting was closed by Cllr Garrod at 20.30hrs

Signed_____ Chairman Dated_____